

Trilogy Security and Preparedness Committee (TSPC)

Minutes of meeting held October 11, 2019

Members present: Rob Couture, Susan Couture, Steve Dippell, Warren Fujimoto, Mary Beth Baker, Chuck Sloan, Kevin Woo

Members absent: Tara Arden, Bob Blatner, Paul Garrett, Bob Mullens, Nancy Roach, Leslie Rosen, Anne Schneider, Mike Stephens, Judy Katz

Management Trust: Rochelle Williams (absent)

Call to order: Chairperson Rob Couture called the meeting to order at 3:30 pm

Approval of minutes: Minutes of the September 13, 2019 meeting were approved as modified.

Committee membership

No changes.

CamReg database

Chuck Sloan reported that the CamReg database continues to slowly grow and now has 25 homes registered.

Notices databases

Rob Couture reported that the Notices email database has 163 members. A promotion effort advertising the Notices database was sent out recently through the Neighborhood Watch captains email list. He also reported that he had sent the template requested by Mary Beth Baker at the last meeting for the information fields required for input to the Notices database.

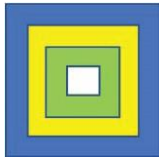
TSPC Website

Mary Beth Baker reported for Judy Katz who was unable to attend the meeting. Harold Joseph who does web site implementations agreed to help in the design of the TSPC web site. Judy separately sent an email indicating that she would have a preliminary design available for committee review by the next committee meeting.

TSPC 2020 budget

Rob Couture reported that the WMA Financial Advisory Committee recommended that he resubmit the TSPC budget request to the new WMA board after the October 22nd board meeting. He will also include an executive summary with the budget forms to assist the board members in their evaluations.

Security – LPR Camera Systems



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Steve Dippell reported that Flock Safety and Vigilant Solutions have indicated interest in conducting a “no cost” live camera system demonstration in our community. The pilot program demonstration would be for 30 days. Rob Couture mentioned that there was a third vendor interested in competing for the job who was planning on submitting a proposal before the next committee meeting. Steve recommended that we request the WMA board authorize the executive committee grant approval for the demonstrations as the proposals come in to avoid losing momentum with the vendors. Rob agreed to do so when he gives the WMA TSPC report on October 22nd. Steve also mentioned that Flock had lowered the price of each 2 camera site from \$4,000/year to \$3500/year.

Rob also presented the simplified LPR vendor evaluation form that he had the action to do from last month’s meeting.

Crime Report

Steve reported no new activity on the crime map last month.

Rob reported on changes in the mailroom initiated as a result of a theft of an outbound package left in an open collection basket. Rob worked with the Nipomo postmaster and Chris Aldieri (Blue Star) to develop an interim solution to the problem that would install a secure package receptacle in the mailroom. Chris decided that the collection baskets could no longer be used due to security concerns and that it would now not be possible to leave any mail at the mailroom when the postal personnel are loading the mailboxes. Chris will have to request funds from the CCMA board to purchase the secure container and install it. The cost will be under \$1,000.

Neighborhood Watch:

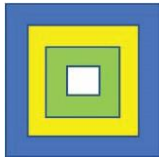
Mary Beth Baker presented the Neighborhood Watch (NW) progress report. The report is included below:

Neighborhood Watch Activity as of October 10, 2019

Activity on existing Neighborhood Watches

Eucalyptus NW, Captain Mary Beth Baker, added 4 new homes, bringing total to 48 homes. Updated and reissued roster. Held meetings for new neighbor introductions and activities. Supported TSPC/Neighborhood Watch web page design. Planned fall/winter gatherings.

Trail View/Andrew/Susan Court, NW Captains Karin Walker, Joe Sorrentino and Jane McCoy, approximately 35 houses. Held Neighborhood Watch overview and Sheriff presentation meeting on September 13.



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Townhomes Neighborhood Watch Captains Diane Golden and Bob Mullens held Neighborhood Watch overview and Sheriff presentation meeting on September 17.

Padre Lane Neighborhood Watch will be coordinated by Gillian Wallis. She has contacted all the neighbors and they had hoped to meet by the end of September.

Nathan Way at Northwood/Anna Circle/Albert Way/Tag Court/Northwood, NW Captain Jane Utsumi, 65 homes. Scheduled Securing the Home presentation for November 2 at 10 am.

Neighborhood Watch Consulting & New Activity

Trail View below Mesa - Met on September 9 with Cheri Briskey who is planning a watch with about 16 houses.

Testing security products from Rob's presentation. Installed keypad gate lock and acquired new timers which are controllable from the internet. Installed "what 3 words" and asked Grace Norris to advise whether the sheriff is using this app. Learning new tips and tricks from watch meetings.

Proposed for Vista Tesoro Neighborhood Watch - meeting Sheriff (abbreviated) and "securing your home" presentation.

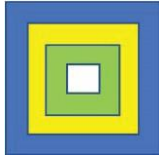
Neighborhood Watch Captains Communications

Continuing to add Neighborhood Watch Captains and others interested in NW to an Outlook email distribution list, which now has 32 names.

January Neighborhood Watch Captains Meeting proposed agenda items

1. Go around the room and introduce ourselves, identify where we are in the NW process, how many in their group and what would you like to know more about
2. Update from the Sheriff's office & special thank you to Grace
3. Importance of putting neighbors in your cell phone as a contact
4. "Securing your home" update (My Q App, Rob's garage door vulnerability, light, side gate locks & breaker panels, keypad entry lock recommendations)
5. Wall switch timers, a solution for homes with dark front entries.
6. What 3 words
7. PG&E outages, power inverters and uninterruptable power supplies
8. Neighborhood Watch meeting locations and ideas

Mary Beth mentioned the need to schedule a Neighborhood Watch Captain's workshop for January.



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Preparedness

Rob Couture reported on his meeting with Cal Fire on September 14th. The meeting went well, and Fire Captain Alvin Taylor agreed to attend a preparedness workshop next year. He asked if we could collect questions/concerns that Trilogy residents have about preparedness so he could begin formulating responses for the meeting. Rob agreed to compile the list of questions and get back to him next month. Rob wanted to use the Notices email list to send out a request for questions regarding preparedness. The committee agreed that it is an appropriate use of the database and Rob agreed to take the action to send the notice out.

Rob also contacted Jeremy Howard at PG&E regarding their Wildfire power shutdown program. They indicated that it may not be possible for them to support a workshop next year. Rob requested that they provide us with their briefing materials so we could put on our own workshop using their materials if they are unable to support a workshop. He is awaiting a response from them.

New and Continuing Action Items:

1. Judy Katz has the continuing action to research website requirements and implementation options.
2. Rob Couture has the action to request WMA board delegation of authority to the executive committee regarding live LPR camera demonstration pilot programs.
3. Rob Couture has the action to send notices to the community requesting questions/concerns about emergency preparedness.
4. Rob Couture has the continuing action to follow up with CalFire and PG&E regarding support for a Preparedness workshop.

Other Business

Mary Beth Baker asked if anyone had thought about what to do if the community experiences an extended period without power that leads to many home burglar alarm system backup batteries failing. This is particularly true of older securing systems in the community. The issue was noted and tabled for future follow-up.

Next meeting: Friday November 8th 3:30 to 5:30 pm

Adjourn: Meeting adjourned at 5:10 pm

Respectfully submitted by Susan Couture, acting Secretary.