

Trilogy Security and Preparedness Committee (TSPC)

Minutes of meeting held June 14, 2019

Members present: Rob Couture, Susan Couture, Steve Dippell, Warren Fujimoto, Chuck Sloan

Members absent: Bob Blatner, Mary Beth Baker, Terri Einhorn, Karen Fields, Mike Stephens, Jan Tabarez, Sue Zweig, Leslie Rosen, Anne Schneider, Kevin Woo

Management Trust: Rochelle Williams (absent)

Call to order: Chairperson Rob Couture called the meeting to order at 3:35 pm

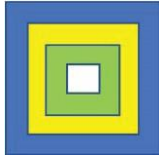
Approval of minutes: Minutes of the May 10, 2019 meeting were approved with one minor correction

Committee membership

The committee voted to remove the following people from committee membership due to inactivity: Terri Einhorn, Karen Fields, Jan Tabarez and Sue Zweig. Sheila Miller was also removed from the list at her request.

Prior action item review

1. Rochelle Williams reported prior to the meeting that an AED had been purchased and would be installed in the MAC prior to its opening for use.
2. Rob Couture announced that a representative of Flock Safety would be presenting information about their video surveillance system for communities on Monday July 1st in the Wine Library from 11 am to noon.
3. Steve Dippell had not yet contacted the Richmond CA community that used the Flock camera system.
4. Susan Couture presented and discussed using information in a SLO County Emergency Survival Guide as handout material for residents.
5. Rob Couture reported on the information he acquired from Jimmy Zimmer at the Polo Club regarding how they operate their Neighborhood Watch. Key points were that a block captain meets with every new resident and reviews security material that they provide with them. They limit the number of homes in a Neighborhood Watch to 5 to 10 homes. They have created their own email and phone contact list for communication with residents. Their handout material consists of brochures available on the Indio Police Department website.
6. Steve Dippell discussed how the Snap & Send initiative would be integrated with Management Trust activities.



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Community outreach efforts

Rob indicated that the TSPC Notices email database is continuing to slowly grow. Chuck Sloan indicated that he would provide the contact information for his neighborhood so it could be added.

Preparedness:

Paul Garratt was absent from the meeting, so no status update was available for the Preparedness workshop. Paul is the point person for this effort.

A discussion was held regarding what the goals of the committee should be in the area of preparedness.

Steve Dippell suggested that the committee should make a 5 minute presentation at the next town hall meeting scheduled for Tuesday July 9th at 4 pm in the Avila Room. We would have copies of the Emergency Survival Guide that Susan Couture presented available as handouts. During the presentation we would seek a show of hands on interest in Preparedness so that we could decide what level of effort the committee should attempt to pursue in this area.

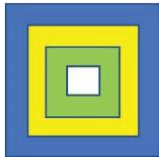
Neighborhood Watch:

Mary Beth Baker (Neighborhood Watch point person) was absent from the meeting but provided a detailed report of progress which was reviewed by the committee. The report is included below:

Neighborhood Watch Workshop

On May 20, the Security Committee held a special Neighborhood Watch presentation at which many security-based items were discussed. After a general discussion of the purpose and history of neighborhood watch, three Trilogy Neighborhood Watch Captains explained how they started their watch groups, highlighting those items that worked well, and providing several favorite security tips. Then the HOA and the SLO Sheriff presented.

1. Chuck Sloan presented the Via Vista Highlands, Susan Couture presented the Mesa 11, and Mary Beth Baker presented the new Upper Eucalyptus neighbors.
2. Rochelle Williams from our HOA discussed a variety of issues.
 - a. Security company identification signs (like ADT or Sentinel) are allowed in the homeowner's yard
 - b. A Neighborhood Watch placard or sticker is allowed in the window of your home, but the placard is not allowed in your front yard
 - c. Neighborhood Watch signs are not allowed at the entrances to the Trilogy property

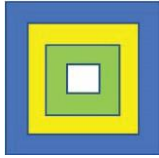


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- d. New locks can be placed on your outside gate (like the combination locks on our front door) without HOA approval, however, replacing your side gate does require prior approval
- e. Installation of security cameras, either in your front or back yard, requires HOA approval
- f. security lights with motion detectors can be installed, but after 10:00pm they must turn off automatically after 5 minutes
- g. Security lights cannot be positioned so that activity from a neighbor's yard or common area activates them
- h. Parking on the street overnight is not permitted, but parking in your driveway is OK
3. Brandy Swain presented the SLO Sheriff department, highlighting programs reverse 911, Smart 911, Crime Mapping and individual safety reviews. She emphasized the Sheriff's app which links us to all the programs. She provided literature for the group.
4. Several security measures were discussed as very effective in reducing crime or helping capture suspects:
 - a. Keep outside lights on at night. (They automatically turn on at night, and off at dawn.)
 - b. Let your immediate neighbors know when you will be away from home and if any workers or visitors are expected during your absence.
 - c. Security camera/doorbell registration helps identify suspects and protects your property. Register your cameras at: <https://goo.gl/forms/bX2kmZVW2ga8DM6Q2>
 - d. Lock the gate to your backyard, and the door that enters the house from the garage. Keypad locks make this a snap.
 - e. Remove strap that releases garage door, which can be used to break into your garage. Keep another device in the garage that you can use to release the door if the electricity is off.
 - f. Both LA Sheriffs and SLO Sheriff indicate that Ring Doorbells are an effective deterrent.
 - g. Enter the Sheriff's number in your cell phone under Sheriff or See Something, Say Something, so when you see something while out in the neighborhood, you'll have it handy.
 - h. Enter your neighbors into your cell phone directory with the house number. If you see something odd, just search by house number and you can connect with them easily.
 - i. Unusual tip. LA Sheriff indicated that dogs are a great deterrent. No dog? Just place a dog bowl and leash for a very large dog by the front door. Make sure it is used looking.
 - j. Resources are available on MTL. Neighborhood Watch information will be placed there. Graphic to locate them was shared.
 - k. The Security Committee will send security information and alerts directly to you if you provide your contact info. Shea will not provide residents email so that we can build a database of contact info.

New Neighborhood Watch Activity

Donna Rubin, 50 houses on **Louise Lane** kicked off in May. (Susan and Mary Beth met with Donna to review her process and let her know that we are mentoring others in Neighborhood Watch). We let her know that anyone interested in going beyond strict Neighborhood Watch (preparedness), could be referred to the Security Committee.



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Gina Levy, 20 houses in the mid-section of **Trail View** between Mesa and Eucalyptus. Kicked off in June. New neighborhood watch group, met first with just Neighbors, including retired Sheriff and Mary Beth Baker intro. Sheriff session to come.

Kelly Devany, 18 homes on **Trail View Place** just above Mesa. Kickoff meeting with Sheriff scheduled for July 2.

Mary Beth Baker, 12 homes on **Eucalyptus at Trail View** and growing as people move in. First meeting in March with neighbors, 2nd meeting in April with Sheriff, get to know you social event in May. Kicked off ladies group monthly events. Future goal, breakdown to line-of-sight groups.

Neighborhood Watch Mentoring

Kim Johnson, number of homes unknown, on **Vicki Lane**. She attended Neighborhood Watch Workshop with one neighbor. Still developing. Rob referred her to Mary Beth. Mary Beth and Kim had a two hour meeting and Kim was given resources and suggestions for Neighborhood Watch implementation.

Jackie Llewellyn, number of homes unknown, on **Ford Drive**. Rob referred her to Mary Beth. Mary Beth and Jackie had a phone call. Jackie was given resources and suggestions for implementation.

Expressed interest in Neighborhood Watch

Eilene Pham, Susan Court (off Trail View)

Linda Griffin, Bailey Court (off Trail View)

JoJo Egitto, Jane Ann Court, member of long time Watch Group managed by Stan Gitler

Neighborhood Watch Contact Group is being developed in Outlook to share resources.

Security:

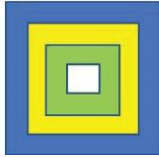
Crime Activity

No recent crime activity.

Security Initiatives

Steve Dippell reviewed and updated the committee on the status of security initiatives.

Chuck Sloan indicated that the CamReg database registration is proceeding slowly. Chuck said that he needed a map of the community to assist in locating CamReg database entries specific to geographic areas of the community when sheriff requests come in for residential camera locations relevant to crimes. It was noted that an updated version of the community map was available in the Trails Committee MTL document folder.



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2019/2020 WMA Budget Inputs:

Rob requested budget estimates for next year so that provision could be made in the HOA budget for committee related expenses.

New and Continuing Action Items:

1. Steve Dippell and Rob Couture to host Flock camera presentation on July 1st.
2. Steve Dippell to contact Richmond California community regarding their experience with Flock cameras.
3. Rob Couture or Steve Dippell to speak at Town Hall meeting on July 9th regarding Preparedness interest.
4. Paul Garrett to contact CalFire representative regarding Preparedness workshop presentation.

Next meeting: Friday July 12th 3:30 to 5:30 pm

Adjourn: Meeting adjourned at 5:15 pm

Respectfully submitted by Susan Couture, acting Secretary